

Suffolk Design

Workshop 4: Applicants and the Suffolk Design Management Process

Location: Thomas Crisp Room, Riverside, Lowestoft

Date / Time: Wednesday November 27th 10am-2pm

Outline of the day:

This is the fourth of 4 workshops to develop the Suffolk Design Management Process (SDMP).

We will be presenting the process that you have developed over the past three workshops as a timeline with actions organised into specific phases. This diagram is included with this agenda and it is vital that you read it before the workshop please.

Using the SDMP timeline as a foundation for the session you will build on the outputs developed in previous workshops. This includes the insight into current issues and potential solutions developed in workshop 1, the structuring of the SDMP in workshop 2, the finessing of specific details and discussion of organisational change in workshop 3.

The aim of this workshop is to look at how the SDMP will work 'in practice,' and how specifically it will work with applicants. At the end of the workshop we will have refined the SDMP timeline and agreed the core actions within each phase.

This will provide us with final draft version of the SDMP that is ready for 'soft launch' at two roundtables, one with senior management teams and one with housebuilders and agents.

Purpose of the workshop:

- Reflection on outputs from workshops to date
- To understand how the SDMP would work 'in practice,' and how specifically it would work with applicants.
- Resolution of key details in the SDMP
- To enable development of a final draft version of the SDMP which encapsulates the Suffolk Design approach and that is ready for 'soft launch' at roundtables along with the Suffolk Design Charter.

Preparation required:

Remind yourself what was discussed in the workshops to date, including specifically looking at the Draft SDMP document included with this agenda. Consider areas of weakness or lack of clarity, particularly for applicants engaging with it in the future.

Time	What	Who
10.00	Introduction: Overview / Recap of work to date / reminder of what Suffolk Design is (for specific benefit of applicants in the room)	DSE
10.15	Session 1: Group discussion: Barriers for applicants?	All
10.45	Session 2: How does the SDMP address these barriers?	All
12.15	Lunch	All
12.45	Walk through the SDMP: What works and what doesn't	All
13.50	Summing Up and Close	DSE